King, Valerie A.

From: King, Valerie A.
Sent: Friday, April 12, 2002 9:12 AM
To: Carchman, Loreen
Subject: FW: Next steps Best Practices Framework

Loreen:
I just wanted to make sure you had this information in case Pete needed us to put it into a different formats for him. Turns out he is out of the office today, so I'm not sure if he's already gone ahead and integrated the information on his own.

I suspect he will follow-up with you if he needs our intervention. In case you need the timeline file, here is the latest version:

Compliance.vsd

Thanks,
Valerie

-----Original Message-----
From: King, Valerie A.
Sent: Friday, April 12, 2002 9:08 AM
To: Greenberg, Pete (MDF)
Subject: FW: Next steps Best Practices Framework

Pete:
Is this information sufficient for your needs? I wanted to try and get it into a different format for you, but I won't have a chance to work on it today and I'm out next week.

If you need for us to prepare the updated timeline or get Roger's update into a highlight format, please let me know today. I can ask Loreen to handle it next week.

Thanks,
Valerie
-----Original Message-----
From: Walk, Roger A.
Sent: Thursday, April 11, 2002 12:26 PM
To: Greenberg, Pete (MDF)
Cc: King, Valerie A.
Subject: FW: Next steps Best Practices Framework

Dear Pete,

Please find in the attached ppt-file

- as slide 1 the requested milestone completion summary for the 'Best Practices Framework' project;
- as slide 2 the proposed additional milestones for the project. As you see from the email to Urs and Denise they might want to provide input whether these milestones are the best way to address the Senior Team's needs.

I hope this helps you to update your reports.

Regards,
Roger

-----Original Message-----
From: Walk, Roger A.
Sent: Thursday, April 11, 2002 12:20 PM
To: Nyffeler, Urs; Keane, Denise
Cc: Solana, Rick P.; Alonso, Hector; Amy Lenling (E-mail); Brenda McCormick (E-mail); George J. Patskan (E-mail); Haywood, Sainta; Kevin Osborne (E-mail); Paula Desel (E-mail); Richard Jupe (E-mail); Thomas M. Garguilo (E-mail); Wrenn, Sue

PM3001337308

Source: https://www.industrydocuments.ucsf.edu/docs/pjvk0001

Subject: Next steps Best Practices Framework

Dear Urs,

Yesterday, Apr. 10, 2002, the project team met by videoconference for a

- Summary of 'Initial Recommendation" presentation to the Senior Team (March 13, 2002, NY) [15 min; Walk]
- Summary of outcome of presentation to Senior Team [45 min; Desel, Jupe, Garguilo, Osborne, Walk]
- Schedule, resources, and accountabilities for next project phase [30 min, Walk, all]

As a result of our discussions (see attached slides) we have

- Summarized the 1st completed project milestone ("Presentation to Senior Team - Initial Recommendation") [for Pete Greenbergs project tracking];
- Proposed additional project milestones [also for Pete's tracking];
- Defined 4 primary and 7 secondary actions and agreed on accountabilities to address them.

2002-04-11
BPSchedule&actions....

We would appreciate your input on whether the 'Proposed additional milestones' (slide 2) reflect your and the Senior Team's expectations of the progress of the project and of the way the Senior Team wants to be kept in the loop.

As the next step the action leaders will estimate the resources required for their action points and we will then get back to you, Denise and Dave to discuss those resource requirements. We will be ready for this discussion by Apr. 22.

Please let me know, if you have any suggestions/comments/questions.

Regards,
Roger Walk

PM3001337309

Source: https://www.industrydocuments.ucsf.edu/docs/pjvk0001